



Mimili Maku

WE ARE HIRING



Mimili Maku Arts, Studio Manager

About the organisation

Mimili Maku Arts is a vibrant contemporary art studio and cultural centre owned and governed by a strong board of Anangu directors. The art centre is located in Mimili Community on the Anangu Pitjantjatjara Yankunytjatjara (APY) Lands in the far northwest of South Australia.

Mimili Maku Arts members have access to a high functioning contemporary art studio. The art centre supports artists across painting, photography, publishing, new-media and sculpture. Mimili artists are renown for experimental, culturally potent and distinctive artforms, creating work for the national and international contemporary art market. They have been recognised in major art prizes, and their work has been acquired and commissioned by institutions and international art collectors. As a founding member of the APY Art Centre Collective, Mimili Maku Arts continues to work alongside families and friends from other APY communities on regional large-scale artistic projects.

Through ongoing professional development both in-house and external, the art centre supports Anangu leadership and employment across all levels of the operation. As the only permanent, Anangu-run organisation in community, the art centre also acts as a place for the Elders to connect with other stakeholders and government, amplifying Anangu voices within the arts and media.

About the position

Mimili Maku Arts is a professional art studio and home to some of Australia's most potent and celebrated artists. This position is a unique opportunity for an arts professional looking to expand their skillset and work for a group of passionate artists and community leaders.

The studio manager reports to the art centre manager and will work alongside artists and arts workers to support the running of a professional painting studio in a remote environment. The studio manager handles daily operations of the studio. Work duties will vary depending on artists' need and range from general to highly specialised assistance across multiple media.

This role requires a developed sense of aesthetics and experience in arts development, and a highly motivated approach to working as part of a cross-cultural team. Commitment to social, cultural and artistic development, and the ability to work towards large outcomes and timelines in these areas is essential. Respect and understanding of cross-cultural environments and knowledge of contemporary Aboriginal art will be required to successfully operate in this position.

Current staff have been at Mimili Maku Arts for 5+ years and will train and support this role. Being in a remote location, we also offer complementary mental health supervision for all our staff.

Applications close 27th of February 2023

Position starts April 2023

Position Description

Position title: Studio Manager

Reporting to: Art Centre Manager

Remuneration: \$65,000 plus 10.5% superannuation, accommodation & allowances (17.5% leave loading and options to salary sacrifice depending on individual financial situation)

Location: Mimili Community, Anangu Pitjantjatjara Yankunytjatjara Lands, South Australia

Contract: 18 months with potential to be ongoing

Travel: You may be required to travel to regional and interstate industry events

Duties

The role of the studio manager is to support the running and operations of the art centre studio.

The role includes:

- artist support
- art centre administration support
- art centre marketing and project support as instructed by the art centre manager

Artistic and professional development

- assist in the daily operations of an art studio
- manage and maintain art supplies for use by members of the art centre
- facilitate the production of artworks
- technical support for fabrication of artwork (ie. screen-printing, photography, sculpture – depending on skillset)
- assist with post-production of artworks
- document completed artwork and use cataloguing software (SAM)
- organise packing and freight of artworks
- assist in professional development opportunities for artists
- train and mentor Anangu art workers

Strategic, Operational and Governance

- adhere to the projects and programs of the art centre as outlined in the organisation's business and strategic plan and in accordance with applicable funding requirements and guidelines
- recognise and respect existing traditional law and leadership frameworks as they impact on the governance of the art centre
- maintain a cooperative, flexible and harmonious relationship with art centre members, the community, its council and other local organisations, as well as with external organisations and stakeholders
- respect and encourage maintenance of Indigenous language (Pitjantjatjara)
- protect and respect Indigenous cultural rights and observe any applicable protocol

Selection Criteria

Essential

- Tertiary qualifications and work experience in Visual Arts or related industry
- Ability to critically assess art; recognise and nurture artistic talent
- Ability to live and work in a remote cross-cultural environment and the desire to navigate the challenges that arise in a culturally sensitive manner
- Proven written and oral communications skills as well as proficient IT skills and basic Photoshop and Illustrator knowledge
- A current driver's license, capability in remote area travel (manual 4WD), ability to travel for extended periods
- An understanding of the importance of the maintenance of Indigenous languages and traditions
- Arts marketing skills; highly developed aesthetic sense and experience in sales, marketing and exhibition coordination

Desirable

- Demonstrable understanding of the Australian and international art markets as they apply to the Aboriginal art industry as well as an understanding of contemporary arts practice and the broader visual arts industry
- Previous experience in Indigenous art centre work
- Experience in community development and/or working in an inter-cultural context
- Demonstrated experience with design software such as Adobe Suite (Illustrator, Photoshop, InDesign) and web design (wix)
- Experience in facilitating studio support for artists

Salary Package

- Award: Employment conditions in accordance with Amusement, Events and Recreation Award. A 6-month renewable contract is offered. The salary is a \$65,000 (cash component) per annum plus allowances.
- Hours of work: Standard ordinary hours are 8 hours a day based on 40 hours per week. However, some out of hours work is required.
- Annual leave: Annual leave will be six weeks per annum, available on completion of 12 months service.
- Time off in Lieu: Where approved by the art centre directors, you may take time off in lieu, up to a maximum of 20 days per year and a maximum of 5 days per quarter. No more than 5 days of time off in lieu may be accrued and taken within each quarter.
- Travel assistance: Following 12 months completion of service, \$1,000 is payable as a contribution towards travel costs associated with living in remote Central Australian community.
- Location allowance: A re-location allowance is applicable to this position.
- Long service leave: Long service leave will be paid in accordance with the Long Service Leave Act 1987.
- Driver's License: A current SA (Class C Manual) Driver's license is an essential requirement.
- Superannuation: Mimili Maku Arts makes superannuation contributions of 10.5% as per legislative requirements. These contributions can be paid into your nominated super account.
- Accommodation: Subsidised accommodation is provided and will be discussed at interview.
- Other benefits: Professional development is encouraged and promoted by providing staff training as necessary.

Conditions specific to Mimili Maku Arts

- Staff must abide by the relevant section/s of the Indigenous Australian Aboriginal Art Code.
- Staff must follow the art centre policies regarding vehicle use, housing, social media, and art purchasing. Detailed policies will be provided alongside employment contract upon selection for the role.

Successful candidates

Police Clearance: You will be required to provide a National Police Clearance Certificate before commencing employment. Expenses of obtaining this clearance will be your responsibility.

APY Lands Permit: You will be required to obtain an APY Lands Permit. Mimili Maku Arts will support you in this application and cover the expenses occurred.

Probationary Period: A probationary period of three months will need to be completed. A performance review will be held at the end of the probationary period and continuing employment confirmed subject to satisfactory performance. Should you not perform the duties for which you have been employed to the satisfaction of the Mimili Maku Arts Board of Directors, this corporation may at its discretion extend the period for a further three months or terminate this contract of employment by giving you relevant written notice or paying you in lieu of the notice period.

For questions about the position and to submit applications please contact jobs@mimilimaku.com